**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 11th August 2025 at 7.00pm

**Parish Councillors Present:** J Dean

D Hamer

 S Bargh

D Edmondson

P Fleming

C Roberts

**Apologies:** J Higginson

 County Councillor Graeme Austin

**Also Present:**  Clerk C Mashiter

The meeting opened at 7.00pm The Chair was taken by Cllr J Dean

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| **25-084** | **Dispensations and Declarations of Interest** There were none |  |
| **25-085** | **Public Participation**There were 3 members of the public in attendanceM Braid; M Christian and S Adamson.They attended to present a letter to the Parish Council requesting the possibility of renting Kersey Meadow on a 5 year lease with a view to purchase thereafter. They offered to pay in advance, make good and maintain the field and have appropriate insurance.The chairman pointed out that there is no longer planning permission to use the field for the grazing of horses and the Parish council were in the process looking to the future,They were thanked for their input and told that they would be kept in the loop as to the future. This matter will be included in next month’s agenda. Ongoing | **Clerk** |
| **25-086** | **Report from County Councillor Graeme Austin**An email had been received notifying us that Middleton Parish Council held their meeting on the same night and as he wished to keep contact with both parties, he suggested thathe split his time between both on the same night.It was decided we would suggest that alternate months mightbe a better option. Ongoing | **Clerk** |
| **25-087** | **Minutes of Previous Meeting** The minutes of the July meeting, previously circulated, were approved as a true record and signed by Cllr J Dean.  |  |
| **25-088** | **Updates and Progress from Previous Minutes**Co-opted Councillor Carole Roberts completed and signed the appropriate forms. CompleteMatthew Moll had sent some details of proposed bus routes, timings and costs. This will be discussed further at the September meeting. OngoingA refuse bin has been delivered to Sunderland Point. It needs further fixings to secure it against future high tides. To be carried out by B Holmes. CompleteLove Clean Streets had closed the request re marking white lines on the main road from Middleton to the end of Lancaster Road in Overton. Their decision was that they didn’t need doing and would be monitored. More requests need to be made. OngoingObjection to stable being erected. No reply yet. OngoingKersey Meadow and Play Park separate agenda items | **Clerk****CR****Clerk****Clerk** |
| **25-089** | **Governance** TEEC to be instructed to register the new domain name – overton-pc.gov.uk as soon as possible. The old domain name to be carried on for 12 months so that visitors to that site will be automatically transferred to the new one. Councillors will not change to gov.uk All emails to go through the clerk whose new email address will be clerk@overton-pc.gov.uk  | **Clerk** |
| **25-090** | **Finance**VAT refund has been receivedA refund of £175 had been received against the donation to the S/Pt. Heritage Centre which had been over estimated. PKF Littlejohn had confirmed that we had been granted exempt status from AGAR audit,Spacehive had paid over £10,313.38 towards the ball court.  |  |
| **25-091** | **Payments** Chq C Mashiter – Salary 330.35 - 66.00 PAYE 264.35  Thomas Graham S/Pt Toilets disposables 78.09 + 15.62 vat 93.71 Trsf HMRC - PAYE 66.00 Trsf M McTague Emergency Plan Insurance 206.25 TEEC New Domain name 100.00 + 20.00 vat 120.00 D/D Vodafone  13.38 + 2.68 vat 16.06 Waterplus S/Pt Toilets 14.46 E.On Next S.Pt Toilets 27.04 + 1.35 vat 28.39 **Total Payable £809.22**   | **Clerk**  |
| **25-092** | **Training**ILCA training Ongoing | **Clerk** |
| **25-093** | **Planning**25/00716/LB Amended Listed building application for installation of ground mounted solar panels with associated internal cabling and equipment at Sunderland Point Mission Heritage Centre for Edward Levey. Planning found the application to be invalid as there were inconsistencies with the plans. No objections 25/0143/TCA Remove 25% of epicormic growth from secondary and tertiary branches in mid crowns of trees T10 and T12 at 21, Chapel Lane, Overton for Mrs Zoe Hutton  No ObjectionsT25/0146/TPO To fell 1 Fir Tree at West Lynn, Main Street, Overton for Mr Aidan Jones No Objections | **Clerk****Clerk****Clerk** |
| **25-094** | **Parish Matters** Email received from Mr J Goulding requesting that we cease mowing the grass on the Globe Car Park. He will do it in future. CompleteRights of Way – Moss Lane. Letter received with indication of inspectors planned visit. No further action from OPC  Complete PROW fencing repair, Church footpath. Materials receivedA report was received that there is a fallen tree stump on the footpath that is causing an obstruction and the nettles need cutting back. David Edmondson will arrange for someone to do this Ongoing Play Ground - Lancaster City Council maintenance work still not completed. Anything on this month’s ROSPA inspection add to that work order Ongoing ROSPA will also inspect the equipment at the rear of the memorial hall for safety. It was agreed that the Parish Council will pay for this as a donation to the hall Ongoing Ball Park –Public meeting on Thursday August 7th at 7pm disappointing turnout. See appendix 1 for details of that meeting and the way forward. Ongoing Mrs Tyrells fence will be repaired after the ball park is completed. OngoingSpeed Indicators – Elan City have sent a notification that the guarantee is about to expire and offering a three year renewal fee. Costs of replacement parts have been requested before making a decision. The laptop for taking and recording data from the devices has not yet been bought. David Hamer to re send the information to the clerk. A budget of £250 was agreed. OngoingSunderland Point Toilet Block – All documents from BSG have been signed and returned. OngoingKersey Meadow - At the last meeting it was agreed to start the process of selling by private tender. The clerk to seek legal advice. Ongoing HM Land Registry - The clerk still needs to investigate further into this matter. Ongoing  | **DE/Clerk****Clerk/JH****Clerk****JH/Clerk****JH****Clerk****Clerk****Clerk****Clerk** |
| **25-095** | **Correspondence –**Lancashire Police Stakeholder Briefing notes. FileCommunity Connectors Household Support Fund FileClosure of Environmental Fund Notification NotedLancashire Parish and Town Council Conference in November. No one interested FileThere being no other business for discussion the meeting closed at 8.35pm**The next regular Parish Council Meeting will be held on Monday 8th September 2025 at 7pm in the Memorial Hall** | **Clerk****Clerk****Clerk** |

**APPENDIX 1**

**Report of a Public Meeting to Discuss the Proposed Ball Court**

**Thursday August 7th 2025 at 7pm**

There were only 4 members of the public in attendance plus the County Councillor, 3 members of the Parish Council and the Council Clerk

The idea of the meeting was to get better feed back on the surface to be used –

 Original thought – Concrete or Tarmac - Too rough

 Wet Pour - Shrinks

 Astro Turf – 10 yr max life

From the floor - the safest would be Astro Turf 4G

Plastic Grass – not durable.

Fencing would be put round the area -

3 mtrs high at the road side and 2 mtrs elsewhere. The bottom section needs to be double layered.

The original proposal to Spacehive included Ball Hoops for netball or basketball. It was thought that no one would use them and both sexes now play football so it would be inclusive.

There had been a large quantity of Astro Turf going free from Huddersfield Rugby Club. The council chairman asked to progress this and if still available arrange transport.

The overhead spinner in the play park needed to be moved to facilitate an 11mtr x 7mtr designated area. Possibly could increase slightly in size.

The question was asked if an area at the side of the Scout Hut could be used. The land was given for the use of the scouts and their activities, the question had been asked before and the scout group leaders were not happy with that situation. There could be a conflict of interests.

The pot of money was deemed to be sufficient for the project and expected start date for the work would be October.

Other sources of funding were suggested as EDF Energy and a grant through the County Councillor – local members grant